



LOGAN LAKE ELEMENTARY-SECONDARY SCHOOL

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School District #73

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(Kamloops/Thompson)

Dear Parents/Guardians of Logan Lake Elementary-Secondary Students:

Following the Ministry of Education COVID-19 Health & Safety Guidelines for K-12 Settings and SD73 protocols, we look forward to welcoming our students to Logan Lake Elementary-Secondary School for the 2020/21 school year.

We hope that the information below will answer your questions as we move forward with the return to face to face instruction at Logan Lake Elementary-Secondary School.

Quarter System	
What is a quarter system?	<ul style="list-style-type: none"> • In order to reduce the number of contacts students and staff have, we have moved to a quarter system for the 2020/2021 school year for our grade 8-12 learners. • Our grade 8-12 students will have 4 terms within a year. Each term is 9.5 weeks long. • Students attend 2 classes per day in each of the terms. • Our grade 5-7 students will continue as in the past with one main classroom teacher.
Cohort groups	
What is a cohort group?	<ul style="list-style-type: none"> • Students have been organized into cohort groups for in-class instruction. This helps to limit contact within the building. • For Secondary students, the maximum cohort size is 120. • For Elementary students, the maximum cohort size is 60. • Our school will have two cohorts. Cohort 1 will be our grade 8-12 students and cohort 2 will be the grade 5-7 students. • Within a cohort group, masks are not required (though students and staff are welcome to wear a mask if they choose). • Staff working with students not in their cohort will have to wear a mask if physical distancing cannot be maintained. Examples of this are administrators, counsellors, teachers that have classes in different cohorts and certified education assistants.
Health and Safety Protocols	
Cleaning	<ul style="list-style-type: none"> • Logan Lake Elementary-Secondary now has a full-time, onsite daytime custodian as well as a designated afternoon custodian.. • Cleaning and sanitizing will take place once every 24 hrs and frequently touched surfaces (door knobs, toilet handles, tables, desks, lights, chairs) will be cleaned and sanitized several times throughout the day. • New cleaning protocols in shops will be introduced to students who will clean tools before and after use.
Hand Hygiene	<ul style="list-style-type: none"> • Upon entering the building each morning, students will need to wash

	<p>their hands.</p> <ul style="list-style-type: none"> • Students will have access to sinks with soap and water as well as hand sanitizer stations. • Cohort 1 (8-12's) will wash their hands in the Home Economics room which is next to their entrance/exit. • Cohort 2 (5-7's) will wash their hands in the Science room (Mr. Swint's) which is next to their entrance/exit.
Masks	<ul style="list-style-type: none"> • Masks must be worn in hallways, bathrooms and common areas like the office and library (when not in class). • If physical distancing cannot be maintained, then masks must also be worn in a class/space that is not made up of an exclusive cohort group. • Each student will be issued two reusable and washable masks.
Physical Distancing	<ul style="list-style-type: none"> • Students and staff must maintain physical distancing to the best of their ability when outside the classroom and cohort. • In high traffic areas like the office, clear plastic barriers will be utilized.
Traffic Flow	<ul style="list-style-type: none"> • There will be one entrance/exit for each cohort. • Cohort 1 (grade 8-12) will enter and exit through the doors located by the computer lab. Cohort 1 will use the regular school washrooms. • Cohort 2 (grade 5-7) will enter and exit through the doorway next to the Science room (Mr. Swint's). Cohort 2 will use the regular washrooms. • While moving in the hallways, students will keep to the right. • NO LOCKERS will be assigned which will limit congestion and maintain flow in the halls. Students will need a backpack to carry items with them throughout the day. • Students and staff will be required to follow directional signs, and social distancing decals.
Health and Safety Checks	<ul style="list-style-type: none"> • Staff will be required to complete a daily health check before coming to school each day. • Students: Parents are responsible for completing a daily health check of their student(s) each day. If a student has any of the listed symptoms, they are to stay home for the day and monitor the symptoms. • Here is a link to the parent health check agreement: <u>Agreement to complete daily student health check</u> • The agreements must be completed and submitted on or before the first day of classes.
Visitors	<ul style="list-style-type: none"> • There will be limited access for visitors at the school. Any access must be arranged through the office in advance. • Visitor access during school hours will be prioritized to those supporting activities that benefit student learning and well-being (eg. student teachers, public health, RCMP, education coordinators, district staff). • Parents/Guardians will not be permitted to drop off students inside the building. Parents may line up with their child outside the entrance doors and depart once students enter the building. • Parents/Guardians will not be permitted to drop off students inside the building. Parents may line up with their child outside the entrance doors and depart once students enter the building.

Cohort 1 Grade 8-12 Students:

Shape of the Day	
8:25 am	Warning Bell
8:30 - 9:48 am	Period 1
9:48 - 9:58 am	Morning Break
9:58 - 11:16 am	Period 1 continued
11:16 am - 12:10 pm	Lunch Break
12:10 - 1:28 pm	Period 2
1:28 - 1:38 pm	Afternoon Break
1:38 - 2:55 pm	Period 2 continued
<ul style="list-style-type: none">• We will start the first week with A block in the morning and then B block in the afternoon. This will then flip for alternating weeks.	

Cohort 2 Grade 5-7 Students:

Shape of the Day	
8:25 am	Warning Bell
8:30 - 10:15 am	Classes Begin
10:15 - 10:30 am	Recess
10:30 - 12:15 pm	Classes Continued
12:15 pm - 1:07 pm	Lunch Break
1:07 - 2:25 pm	Classes Continued
2:25 pm	Dismissal

Shape of the Day continued....

Morning	<ul style="list-style-type: none">• Upon arriving at the school, students will move to their designated handwashing classroom once the first bell rings.• Doors to the building will open at 8:25 each morning. This will minimize loitering in the halls.• Morning class ends at 11:16 for cohort 1 (grades 8-12).• Cohort 2 (grades 5-7) will remain with their class for a typical school day routine as indicated in the schedule above.
Lunch	<ul style="list-style-type: none">• Lunch runs from 11:16 until 12:10 (cohort 1) and 12:15 until 1:07 (cohort 2).• Cohort 2 will eat their snack and lunches in their classrooms. They will then be required to go outside for the remainder of their breaks.• There will be no microwaves for use by students.
Afternoon	<ul style="list-style-type: none">• Afternoon class runs from 12:10 - 2:55 pm (cohort 1).• Cohort 2 will be dismissed at 2:25.
Breaks	<ul style="list-style-type: none">• Cohort 1 breaks will occur during the morning and afternoon blocks. Students will only be permitted in the hallways assigned to their cohort.• Cohort 2 will have a standard recess break from 10:15-10:30 am.
Teaching and Learning	
Instruction	<ul style="list-style-type: none">• In Stage 2 of the Provincial re-start plan we will have face to face instruction with only two classes per day for cohort 1. Curricular activities will be varied by the teacher.• Cohort 2 (grade 5-7) will attend a typical instructional program within their classroom.
Curriculum	<ul style="list-style-type: none">• The curriculum is the standard Graduation Program as outlined by the BC Ministry of Education.
Communicating Student Learning	<ul style="list-style-type: none">• Reports on student progress will be according to the BC Ministry of Education regulations. You should receive an interim and final term report for each class (cohort 1).• Cohort 2 will receive two formal report cards, one in February and one in June. Families will also be encouraged to attend two Parent-Teacher Interviews, one in October and one in March. In addition, students will receive an informal report in December which follows the reporting expectations set by School District #73.
Other Information	
Sick at School	<ul style="list-style-type: none">• If a student becomes sick or develops symptoms at school they will be isolated in an isolated area.• Parents will be informed to arrange immediate transportation home.
School Sports	<ul style="list-style-type: none">• As it is at this point, there will be no team sports with competitions against other schools. There may be some skills development sessions depending on availability of coaches.

Communication	<ul style="list-style-type: none"> • Updates and further information will be posted on the school website and emailed home. • Families will be contacted directly by phone on Sept 8th or 9th to provide further information.
First Day of Classes	<ul style="list-style-type: none"> • COHORT 1 (grade 8-12): You will return to class on Thursday September 10, 2020 @ 8:25 am. This will be a full day and you will not attend the following day. • COHORT 2 (grade 5-7): You will return for your first day on Friday September 11, 2020 @ 8:25 am. • Both cohorts will resume together on Monday September 14, 2020 @ 8:25 am.
SD 73 Parent resource page	<ul style="list-style-type: none"> • Here is the link to the SD 73 parent resource page: • SD 73 parent resource page
K-12 Provincial Education Restart Plan	<ul style="list-style-type: none"> • https://www2.gov.bc.ca/assets/gov/education/administration/kinder-garten-to-grade-12/safe-caring-orderly/k-12-education-restart-plan.pdf
BC Centre for Disease Control Guidance for Public School Settings	<ul style="list-style-type: none"> • Covid 19 public health guidance for K-12 Settings



School District No. 73 (Kamloops-Thompson)

Agreement to Complete Daily Health Check - Student

Student Name: _____

Grade: _____

Teacher: _____

This form indicates the family's agreement to assess their child(ren) for symptoms and to ensure their child does not attend school if they have symptoms or answer yes to any of the following screening questions.

During the 2020-2021 school year, parents/guardians and caregivers must assess their child(ren) daily for symptoms of common cold, influenza, COVID-19, or other infectious respiratory disease before sending them to school. **If a child has any symptoms, they must not go to school.**

Students who experience seasonal allergies or other COVID-19-like symptoms that are related to an existing condition can continue to attend school when they are experiencing these symptoms as normal. If they experience any change in symptoms, they should seek assessment by a health care provider.

Students still attend school if a member of their household has cold, influenza, or COVID-19-like symptoms, provided the student/staff is asymptomatic. It is expected that the symptomatic household member is seeking assessment by a health care provider.

Screening questions:	YES ✓	NO ✓
Have you been ill or had have any symptoms of COVID-19 in the last 24 hours: Fever Chills Cough or worsening of chronic cough Shortness of breath Sore throat Runny nose / stuffy nose Loss of sense of smell or taste Headache Fatigue Diarrhea Loss of appetite Nausea and vomiting Muscle aches Conjunctivitis (pink eye) Dizziness, confusion Abdominal pain Skin rashes or discoloration of fingers or toes		
Has your child or anyone in your household returned from travel outside Canada in the last 14 days?		



School District No. 73 (Kamloops-Thompson) Agreement to Complete Daily Health Check - Student

Is your child or is anyone in your household a confirmed contact of a person confirmed to have COVID-19?		
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• Check BCCDC's *Symptoms of COVID-19* regularly to ensure the list is up to date.

If you answer yes to any of the above questions, you must stay home.

If you are experiencing any symptoms of illness, contact a health care provider for further assessment. This includes 8-1-1, or a primary care provider like a physician or nurse practitioner.

If you answered "YES" to any question, use the COVID-19 Self-Assessment Tool to determine if you should be tested for COVID-19. You must immediately contact your principal and provide any information or direction given by public health.

Our staff will monitor all children for symptoms throughout the day. If a child develops symptoms while at school, parents/guardians will be contacted to pick the child up and take them home until symptoms have passed. If the symptoms get worse, parents/guardians should contact their physician or call 811 for further instructions.

The school district will continue to follow all guidelines from the Ministry of Education and the Provincial Health Officer. We will continue to ask that caregivers do not enter the school without making a prior appointment with the principal.

Please contact your school principal directly if you have any questions.

Parent Signature: _____

Student Name: _____

Date: _____